

Pest Control and Treatment Plan
RFP 2017

The Muskegon Housing Commission is seeking the services of a licensed, qualified, and bonded contractor to provide weekly pest control services at its apartment complex; 1080 Terrace Street (160 total units) and six (6) off-site 2-bedroom duplexes; 424/425/426/427 Monroe Avenue and at 1317/1319 Terrace Street. Minimum of eleven (11) apartments per week are to receive preventative treatment for the common pests as needed: ants, roaches, beetles, mice, spiders, fruit flies, flies, gnats, flees and other common pests. Administrative Offices and off-site 2-bedroom duplexes are to be treated at a minimum of at least once monthly and more often as warranted.

Contractor must identify what type of treatment is proposed for each type of pest identified above. Submit treatment plan(s) with RFP, cost (weekly, monthly), warranty period, names of products used, etc.

Award institution must be willing to sign a professional services contract with the Muskegon Housing Commission, HUD Form #5369-C Certifications and Representations Non-Construction Contract of Offers and HUD Form #5370-C General Conditions for Non-Construction Contracts, naming the Muskegon Housing Commission as additionally insured during contract period.

This award will be a one (1) year service contract with optional one (1) year renewals to be considered. This is to say that based on budget, contractor's performance, and customer satisfaction, contract renewals can be from one (1) up to three (3) years. No inflationary cost adjustment is permitted the second year of service, if contract extension is approved.

Proposal Submission Requirements

Proposals must include information on the firm, the name(s) of contact persons, two (2) recent references of satisfied customer experience in aforementioned areas and the per unit cost for chemical and heat treatments included with the aforementioned information.

Sealed proposal and action plan must be received by 10:00 a.m., Wednesday, February 22, 2017 to the attention of Gerald Minott, Muskegon Housing Commission, 1080 Terrace St., Muskegon, MI 49442. Bids will be opened at 11:00 a.m. on Wednesday, February 22, 2017.

The Muskegon Housing Commission reserves the right to reject any and all bids.